



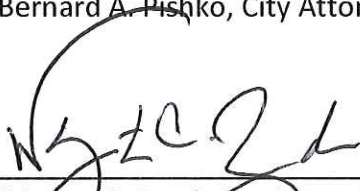
City of NORFOLK

To the Honorable Council
City of Norfolk, Virginia

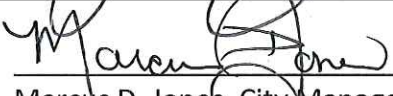
May 20, 2014

From: Bernard A. Pishko, City Attorney

Subject: An ordinance approving the
July 1, 2014 through June 30, 2015
budget for the Norfolk Law Library

Reviewed: 
Wynter C. Benda, Assistant City Manager

Ward/Superward: Citywide

Approved: 
Marcus D. Jones, City Manager

Item Number: R-11

I. **Recommendation:** Adopt Ordinance

II. **Applicant:** City of Norfolk

III. **Description**

This agenda item is an ordinance that will approve the budget for Norfolk Law Library and authorize the City Treasurer to make disbursements of up to \$282,000.00.

IV. **Analysis**

The ordinance is in accordance with the October 1, 1987 Agreement among the City, the Norfolk Law Library and the Norfolk and Portsmouth Bar Association.

V. **Financial Impact**

N/A

VI. **Environmental**

N/A

VII. **Community Outreach/Notification**

Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.

VIII. **Board/Commission Action**

N/A

IX. Coordination/Outreach

This letter has been coordinated with the City Attorney, City Treasurer, Department of Finance and the Norfolk Law Library.

Supporting Material from the City Attorney's Office

- Ordinance
- Budget 2014-15 Norfolk Law Library

Form and Correctness Approval: *RAP*By *[Signature]*
Office of the City Attorney

NORFOLK, VIRGINIA

Contents Approved:

By *[Signature]*
DEPT. City Treasurer

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund form which it is drawn and not appropriated for any other purpose.

\$ *282,000.00*
City
Treasurer's Account
Account

[Signature]
Director of Finance

5/1/14
Date
*BCM***ORDINANCE No.**

AN ORDINANCE APPROVING THE JULY 1, 2014 THROUGH JUNE 30, 2015 BUDGET FOR THE NORFOLK LAW LIBRARY, AUTHORIZING THE CITY TREASURER TO MAKE DISBURSEMENTS AND APPROPRIATING AND AUTHORIZING THE EXPENDITURE OF UP TO \$282,000.00 BY THE NORFOLK LAW LIBRARY FROM VARIOUS SOURCES INCLUDING MONIES ASSESSED AND COLLECTED BY THE CITY AS PART OF COSTS IN CIVIL COURT ACTIONS IN ACCORDANCE WITH THE APPROVED BUDGET AND THE OCTOBER 1, 1987 AGREEMENT AMONG THE CITY, THE NORFOLK LAW LIBRARY AND THE NORFOLK AND PORTSMOUTH BAR ASSOCIATION.

- - -

WHEREAS, the Norfolk Law Library, a Virginia non-stock, not-for-profit corporation (the "Foundation"), is presently operating a law library (the "law library") for the benefit of the general public, the members of the Norfolk and Portsmouth Bar Association and the courts of the area and has succeeded to the ownership of the books and periodicals of the law library heretofore operated by the Norfolk and Portsmouth Bar Association; and

WHEREAS, by Agreement dated October 1, 1987 (the "Agreement"), the City of Norfolk contracted with the Foundation and the Norfolk and Portsmouth Bar Association for the control,

administration, operation, maintenance, management duties, and responsibilities over the law library and the law library located in the Courts Building of the City (the "courthouse library") by the Foundation; and

WHEREAS, pursuant to the Agreement, the Foundation is willing to continue to undertake control, administration, operation, maintenance, management duties and responsibilities over the libraries; and

WHEREAS, it is the continued desire of the Foundation, the Bar Association and the City to provide the citizens of this community, the public, the bench and the Bar with a law library and courthouse library of the highest possible quality and standards; and

WHEREAS, pursuant to Section 42.1-70 of the Code of Virginia, as amended, the City has imposed and continues to impose filing fees which are collected by the clerk of the circuit and district courts and remitted to the treasurer of the City for the purposes and use of the law library; now, therefore,

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That the Norfolk Law Library budget (attached hereto) for the period from July 1, 2014 through June 30, 2015, is hereby approved.

Section 2:- That the City Treasurer is hereby authorized to make disbursements of up to \$282,000.00 to the Norfolk Law Library in accordance with the

budget approved herein and the Agreement to the extent of monies assessed and collected by the City as part of costs in civil court actions and donations to the Law Library.

Section 3:- That up to \$282,000.00 for the period from July 1, 2014 through June 30, 2015 is hereby appropriated and authorized for expenditure by the Norfolk Law Library in accordance with the budget and the Agreement and to the extent of monies assessed and collected by the City as part of costs in civil court actions and from donations.

Section 4:- That this ordinance shall be in effect from and after July 1, 2014.

BUDGET
2014-15
NORFOLK LAW LIBRARY

INCOME	
Civil filing fees	220,000.00
Norfolk & Portsmouth Bar Association	43,000.00
Fee-based services	1,000.00
Gifts	18,000.00
TOTAL INCOME	282,000.00

EXPENSES	
Continuations	68,563.00
Cataloging/Internet Catalog	2,500.00
COLLECTION (BOOKS & ELECTRONIC) SUBTOTAL	71,063.00
Professional development	1,000.00
Office supplies	300.00
Telecommunications	2,000.00
Insurance	1,800.00
Rent	78,482.00
Postage	100.00
Audit/accounting	5,000.00
Membership dues	900.00
Miscellaneous	1,500.00
OPERATING SUBTOTAL	91,082.00
Salaries: 50,100 Donna Bausch, Librarian 59,740 David Knight, Assistant Librarian 1,500 Pat Jones, Library Assistant (4 hrs/month)	111,340.00
Payroll tax expenses	8,515.00
PERSONNEL SUBTOTAL	119,855.00
TOTAL EXPENDITURES	282,000.00